

Diebold Journal Retrieval Procedures

Journal Retrieval Using Toggle Switch

- Press white toggle switch inside top hat of ATM (hold for 10 seconds).
- Select right Lower arrows (logon screen appears)
- Logon with 6 digit code.
- Select "Supply"
- Select "Load and Unload"
- Select "Electronic Data Capture"
- Select "Replenish Supply"
- Select "ok"
- Select "Right Lower Arrows"
- Select "ok"
- Select "Manage Archives"
- Select "Archive"
- Select "Right Lower Arrow"
- Select "Copy Operations"
- Select "Copy then Delete"
- (when file created) Select "ok"
- Select "OK"
- Select "Exit"
- Select "Tools"
- Select "Send Attention Message"
- Select lower right arrows "VV"
- Select "Exit"
- Select "Exit Maintenance"
- ATM will reboot and go back in service

Journal Retrieval Using Keyboard

- Press “ESC key” on keyboard
- Select “Logon”
- Enter 6 digit password
- Select “Supply”
- Select “ Load/Unload”
- Select “Electronic Data Capture”
- Select “Operation”
- Select “Copy the Delete Archive”
- Select “OK”
- Select “Exit”
- Select “Operations > Exit”
- Select “ok”
- Select “Tools”
- Select “Send Attention Message”
- Select “Exit”
- Select “Exit”
- ATM will reboot and go into service.